

KOENIG & BAUER

# Your visit to Koenig & Bauer MetalPrint

Safety information for visitors



we're on it.

# Safety and security notes



The speed limit for all traffic on the company site is 10 km/h. Please park your vehicle exclusively in the designated visitor parking area.



You may access production zones only when accompanied by a member of Koenig & Bauer staff and only if wearing safety shoes (outside the marked walking areas). Please do not go outside the areas that are relevant to your visit. Please make sure your visitor badge is visible.



Please remain with your group and the Koenig & Bauer staff member who is escorting you, and observe all safety instructions. Keep to marked pathways.



Fork-lift trucks are in use throughout the company site. The designated paths and routes for pedestrians and vehicles are often separated for safety reasons.



Please observe all floor/road markings and signs designating the routes for walking and traffic on the company site.



Photography is prohibited on the company site. In exceptional cases, express consent may be granted by Koenig & Bauer MetalPrint.



Smoking is generally forbidden throughout the company site. Smoking is only permitted in the specially designated areas.

# Emergency and alarm plan

Behaviour in case of accidents
<b>1. Switch off machines and equipment immediately</b> (Emergency Stop)
<b>2. Start life-saving first aid measures</b> (resuscitation, stop acute bleeding, recovery position, initial treatment for shock)
<b>3. Report the accident</b> <b>Company first-aiders, quick-dial number: 0-111</b> <b>Emergency services (external): 0-112</b> (refer furthermore to available lists of emergency numbers) Who is reporting? – What has happened? – Where did it happen? – Which injuries were sustained? Wait for further questions!
<b>4. Further first aid measures:</b> <ul style="list-style-type: none"><li>- Immobilise injured parts of the body</li><li>- Place severed parts of the body in a plastic bag</li><li>- Tend to wounds</li><li>- Take care of the accident victim</li></ul>
<b>5. Provide directions for the emergency services</b> (meet on arrival, open gates/doors, accompany to the scene of the accident)

Behaviour in case of fire
<b>1. Rescue persons from the danger zone</b>
<b>2. Report the fire immediately</b>
<b>3. Emergency numbers</b> <b>Fire brigade: 0-112</b> <b>Building services: 0-0151-19531905</b> Who is reporting? – What has happened? – Where did it happen? – Who is injured? – Wait for further questions!
<b>4. Further measures</b> <ul style="list-style-type: none"><li>- Inform other persons who may be at risk</li><li>- Attempt to extinguish the fire, if safe to do so</li><li>- Close doors</li><li>- Follow the marked escape routes</li><li>- Do not use elevators!</li><li>- Provide directions to the fire brigade</li><li>- Follow all instructions given by the emergency services</li></ul>
<b>5. Consult the site escape and rescue plans</b> for information on the nearest <b>escape routes, emergency exits</b> and the available <b>fire-fighting and first aid equipment!</b>

## Site overview

### Koenig & Bauer MetalPrint GmbH

Wernerstraße 119 - 129










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info-metalprint@koenig-bauer.com

metalprint.koenig-bauer.com

-  Access for visitors
-  Visitor parking
-  Reception desk
-  Canteen
-  Meeting point
-  Gate
-  First aid room
-  Defibrillator
-  Emergency exit
-  Fire alarm control panel



#### You are here

External: +49 (0)711 699 71-0

Internal: 888 or 100

11/2019-en

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## Visitor registration

# Welcome to Koenig & Bauer MetalPrint

We kindly ask you to provide the following information:

**Name**

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**Company**

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**Vehicle registration number**

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**Contact person at Koenig & Bauer MetalPrint**

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**Planned visit (please mark as appropriate)**

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☐ Single day

☐ Several days

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**Transponder issued**

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☐ Yes (Number \_\_\_\_\_ )

☐ No

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**Safety shoes issued**

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☐ Yes

☐ No

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**I have read and understood the safety and security instructions**

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Date / time

Signature

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To be completed by the reception desk at the end of the visit:

**Booklet and transponder / safety shoes (if issued) returned**

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Date / time

Signature